



**New England Presbytery Partnership Group
Grant Application
Synod of the Northeast
Presbyterian Church (U.S.A.)**

Check as Applicable:
 Cooperative
 PPG Event
Or
 Peacemaking Event

INTRODUCTION:

In filling out this application, give attention to each element of the question. Answer as briefly as possible while still supplying the relevant information. Feel free to add appendices and other attachments which will aid in understanding the nature, work, competence of staff, and relevance of your project. Please limit all material to 8 1/2 X 11 standard letter sized paper. If you are answering questions on separate sheets of paper, please type the questions you are answering first before giving your answers.

1. IDENTIFICATION:

a. Name of project, originator, address, phone number, and title:

b. Signature of originator: _____

c. Presbytery in which the project operates: _____

d. Area to be served: _____

e. When will the program take place? _____

f. Name, address, phone number of contact person, if other than originator:

2. Is this a cooperative effort of more than one presbytery? (Yes)____ (No)____

a. Which presbyteries? _____

b. Names of planning team from each presbytery:

3. WRITTEN PRESBYTERY ENDORSEMENT:

The grant application shall be submitted with a letter on Presbytery letterhead, which verifies that the application has been approved by the body of presbytery (or by its council), including date of action. In case of cooperative projects each presbytery must give endorsement.

4. STATEMENT OF PURPOSE:

a. State the amount of grant you are requesting from the PPG \$_____.

b. Identify needs to be met with proposal funding:

c. State exactly how grant funds are to be used, if granted:

5. PROJECT/PROGRAM DESCRIPTION:

a: Describe your project/proposal in 100 words or less.

b. Indicate if this is:

1) a new proposal_____

2) a new thrust of an existing program_____

6. PROPOSAL BENEFITS:

a. Explain briefly the benefits of your proposal to the area to be served:

7. PROGRAM/PROJECT BUDGET:

Include a complete program/project budget (actual or projected) which includes written confirmation of any other funding source(s) being explored, indicating the amount(s) requested, committed and/or received from each source and the identity of the source:

8. PROGRAM/PROJECT EVALUATION:

Describe briefly the process that will be employed to evaluate the use of the funds being requested and to assure the proper accountability:

- a. Who evaluates your project?

- b. To what persons and/or organizations is the project accountable?

9. APPLICANT'S ORGANIZATION:

- a. If applicant is not a presbytery, give a brief description of your organization, including any recent achievements:

- b. What is the relationship of your organization to the presbytery, broader community and other agencies doing similar or related work?

10. PROGRESS REPORTS/FOLLOW-UP

The PPG requires progress reports and publicity photos during the course of the project. Follow-up material, such as newspaper coverage, brochures, opening, etc., would be welcomed. The PPG will use these as its part of the Mission Fair at the October Assemblies

*Return the completed form to:
Nancy Lomberk
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5811 Heritage Landing Drive
East Syracuse, NY13057-9360
315-446-3708/1-800-585-5881 (Office)
315-446-3708 (Fax)
NLomberk@Synodne.org (E-mail)*

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